

SCHOOL NAME HERE

SCHOOL ADDRESS HERE

SAN DIEGO, CA ZIP HERE

PHONE # HERE

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**\*\*ASB/CLUB DESIGNATED DONATION FORM\*\***

Designated Donation Guidelines:

- This designation is limited to sanctioned, active athletic teams, clubs and ASB as indicated below. Please contact the school's administration for questions on current status.
- The designation must be made at the time of donation and cannot be modified after funds are accepted. This completed form and a designation notation must be made in the memo line or attached stub of the check.
- All donations must follow the district directive for "Permissible School Fees, Fundraising and Donation." Visit the site at <https://www.sandiegounified.org/guidelines-student-fees-donations-and-fundraising> for more information.
- This form must accompany each designated donation. Checks payable to: "School Name."

**All fields must be completed.** Please print clearly.

Donor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Donation for ASB (i.e. team, club, organization): \_\_\_\_\_

\_\_\_\_\_

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No goods or services were received in exchange for this 100% voluntary donation

Form of Payment (check appropriate box):

Cash       Check #: \_\_\_\_\_ (Write designation on memo of check.)

Total amount of donation: \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Charitable contributions to governmental units are tax deductible under section 170 (c) (1) of the Internal Revenue Code if made for public purpose. Please consult with your tax advisor.
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